



Monthly Legal Plan for \$XXX per month

Legal Consultation Service

Telephone and personal consultations, including phone calls to third parties, concerning any legal matters for up to three (3) hours per month.

Legal Correspondence with third parties

Up to six (6) business letters per month.

Contract and Legal Document Review

Review up to three (3) contracts or other legal documents per month.

Contract and Legal Document Preparation

Drafting and preparing contracts or other legal documents as per your request for up to three (3) hours per month.

Recoveries and Debtors

Debt collection - up to six (6) initial letters of demand per month.

Ad-hoc add-ons

Any other legal matters that frequents to your business, these can also be tailored and add-on to the monthly retainer.

Date:

Small Business Legal Pty Ltd

Business Owner

Liability limited by a scheme approved under Professional Standards Legislation

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