



LIST OF FIXED FEE SERVICES

Commercial

1. Buying and selling a business
2. Company setup and business registration
3. Advising on corporate structures for a new business
4. Trademark registration
5. Drafting and reviewing employment agreement
6. Drafting and reviewing partnership and shareholders agreement
7. Debt recovery

Property

8. Reviewing contract of sale
9. Buying and selling residential property
10. Commercial and Retail Leasing
11. Advising on tenant issues
12. Drafting amendments to strata by-laws

Banking and Finance

13. Home and Commercial Loan application assistance
14. Liaison with financial institutions
15. Witnessing mortgage documents and supplying certificates
16. Drafting loan documents (including director's loan)
17. Disputes with current lender

Personal

18. Preparation of Wills
19. Preparation of Power of Attorney
20. Preparation of Enduring Guardianship
21. Preparation of Pre-Nuptial Agreement
22. Discretionary "Family Trust" Setup
23. Preparation of Immigration application

If the service you are after is not here, please let us know and we may be able to offer you a fixed fee package for the work you require.

Liability limited by a scheme approved under Professional Standards Legislation

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